



Weekly Executive Status Report



Project: Statewide Voter Registration System

Project Manager: W. Gary Bush

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For Week Ending: 8-Jul-05

Project Schedule:

129 days used of

336

total project days

38%

of implementation schedule expended

Project Highlights

The following represent the most important facts about the project as of this status report:

Phase 3 (Design) Essentially Completed

- All requirements completed. Spanish language letters are being finalized.
- Database design and field mappings completed.
- Architectural Design and Component Definition finalized.
- Development Schedule set to support UAT on schedule.

Phase 4 (Software Modification and Testing) Underway

- Production and Training/Test environments installed and in testing.
- Coding on all modules underway or in schedule.
- Internal Test Scripts being written.
- UAT Hardware shipped. Installation being scheduled.
- Pilot implementations being planned.
- End-user hardware orders initiated. Final numbers received and Change Order for additional HW being prepared.
- County servers on order, but change order for 'print servers' in process.
- AT&T data lines ordered and scheduled for each county server site.
- MS Office being ordered by State. Workstation Image being updated by ATS.

Business Transition Change Management Plan Underway

- Initial county visits completed. Potential Training sites identified for each county.
- Training information compiled and developing schedules for Track 1 and Track 2 classes.
- Third Newsletter assembled.
- Process change documentation continues.
- County Level Implementation Plans (CLIPs) being prepared.

Initial Data Conversion Collections Completed. 2nd Pulls being scheduled for next week

- Passaic data collection has resulted in only VR data being retrieved. State has requested cooperation from the county.
- Exception reports for 1st cycle conversions being reviewed by all counties. Passaic county only includes VR data.
- Rules Matrix was prepared for Data Cleansing programs, now available for 2nd data pulls.

DIA Agency interfaces being finalized

- MVC real-time system interface being finalized with dual routing capability between MVC and SSA (AmviNet).
- DHSS and felon interfaces will be extract file downloads. File layouts finalized.
- DHSS participation is currently questionable.

Recent Accomplishments

The tasks listed below were completed recently by the project team:

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P3a	Detail Architectural Components (Hardware, Software, Design)			17-Jun	FRSD's final. Final county HW counts updated again.
P3d	Prepare Detailed Training Plan and Approach			17-Jun	Deliverable presented and accepted. Schedules being prepared.
P3e	Organization Change Management Pre-Implementation			13-Jul	Assess Skills Gap for T1 and T2 Training Plan update.
P4a	Setup Application Environments			17-Aug	Both Hosted Server sites installed
P7a2	Data Conversion Results Cycle 1			17-Jun	All pulls loaded and tested. All Reports issued.

Work in Progress

The tasks listed represent the activities in which the team is engaged the week following this reporting period.

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P7b1	Prepare External Interface Integration Design Document		Delayed	15-Jul	Meetings with DIA's completed. AOC rescheduled for next week. MVC details still need clarification. Delays causing concern to meet plans.
P4g	Order HW and Additional Equipment			9-Aug	Final HW orders being compiled

Coming Events

Upcoming Activities

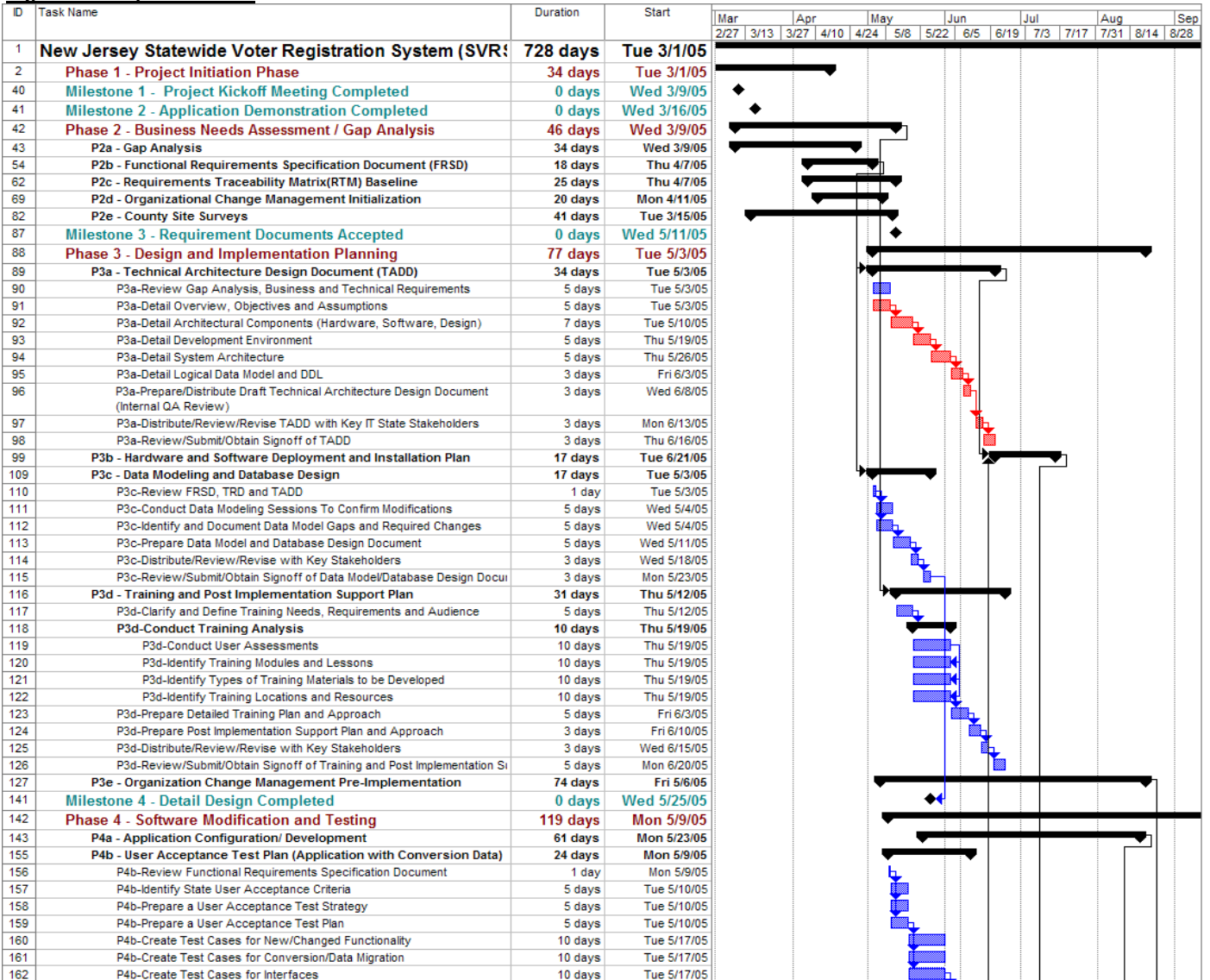
The events listed below are highlights scheduled for the near future of the project.

Status	Event	Start Date	Scheduled Complete Date	Comments
Scheduled	Weekly Team Status Meetings	17-May	On-going	Every Tuesday @ 9:30AM
Planned	Beginning of 2nd Data Pulls for all counties	5-Jul	5-Aug	Final corrections of 1st pull data must be completed by the counties.
Planned	Release TADD with Key IT State Stakeholders	30-Jun	8-Jul	Designs being completed & reviewing internally
Scheduled	Coding efforts into full swing	30-Jun	12-Sep	Updates through UAT period

Project Scope Changes

The following changes to the project scope have been proposed by Covansys to The State of New Jersey

CR Status	Change Request	Change Request Owner	CR Approval Date	CR Impact	Comments
Accepted	Addition of 6th county to Pilot Group	WG Bush	4-Apr-05	Medium	6th county now confirmed
Approved	All-Oracle Database for all servers	WG Bush	18-May-05	Medium	Cost reduction has been quantified.
Researching	Workflow changes for DIA screens	WG Bush	TDB	Medium	Effort being estimated by PCC
Researching	Proposal to Purchase Print Servers for each county (21)	WG Bush	TDB	Large	State will purchase this HW through Covansys.
Researching	End-user hardware increase above proposal estimates	WG Bush	TDB	Large	State will purchase this HW through Covansys.

High Level Project Schedule

Customer Status Report

162	P4b-Create Test Cases for Interfaces	10 days	Tue 5/17/05
163	P4b-Distribute/Review/Revise with Key Stakeholders	3 days	Wed 6/1/05
164	P4b-Review/Submit/Obtain Signoff of UAT Plan	5 days	Mon 6/6/05
165	P4c - Pilot Implementation and Support Plan	25 days	Fri 7/15/05
171	P4d - Training Materials and Documentation	30 days	Wed 7/20/05
177	P4e - Application Manuals and Supporting documentation	45 days	Fri 8/12/05
184	P4f - User Acceptance Testing	32 days	Thu 8/11/05
195	P4g- Establish Managed Server Sites	50 days	Tue 6/21/05
210	P4h - Organizational Change Management Implementation	46 days	Mon 8/22/05
217	Milestone 5 - User Acceptance of Full Function Application Beg	0 days	Fri 8/19/05
218	Milestone 6 - User Acceptance of Full Function Application Completed	0 days	Mon 9/26/05
219	Phase 5 - Pilot Implementation	57 days	Thu 8/18/05
220	P5a - Pilot Selection and Training	21 days	Thu 8/18/05
228	P5b - Pilot Installation and Support	48 days	Wed 8/31/05
238	Milestone 7 - Production Installation Certification	0 days	Thu 9/1/05
239	Milestone 8 - Pilot Site Implementation Completed	0 days	Mon 11/7/05
240	Phase 6 - Staged Rollout and Deployment - Remaining Sites	29 days	Tue 11/8/05
241	P6a - Training and Assessment Survey for Full Production	29 days	Tue 11/8/05
245	P6b - Full Deployment and Production Implementation Tracking	29 days	Tue 11/8/05
255	Milestone 9 - All Users Trained	0 days	Mon 12/12/05
256	Milestone 10 - Implementation Complete to all Sites	0 days	Mon 12/19/05
257	Phase 7 - Conversion and Interface	197 days	Mon 3/14/05
258	P7a - Data Conversion	197 days	Mon 3/14/05
259	P7a1 - Data Conversion and Migration Plan	17 days	Mon 3/14/05
268	P7a2 - Data Conversion Results Cycle 1	35 days	Wed 4/6/05
269	P7a2 - Collect data from each data source	30 days	Wed 4/6/05
270	P7a2 - Data Conversion program Development	15 days	Wed 4/6/05
271	P7a2-Complete Code Enhancement and Interface Development Per I.	15 days	Wed 4/6/05
272	P7a2-Complete Database Changes, Loads, Conversions	15 days	Wed 4/6/05
273	P7a2-Perform/Document QA Reviews (Developer, Peer, Team)	15 days	Wed 4/6/05
274	P7a2-Conduct Internal Testing (Interface, Integration, Load, Migration, System, Network)	15 days	Wed 4/6/05
275	P7a2 - Process Data through Conversion Programs	15 days	Wed 4/27/05
276	P7a2 - Distribute Cycle reports to each data source contact person	5 days	Wed 5/18/05
277	P7a3 - Data Conversion Results Cycle 2	90 days	Wed 5/25/05
284	P7a4 - Data Conversion Results Cycle 3	74 days	Tue 9/6/05
293	P7b - Interface	143 days	Tue 3/15/05
294	P7b1 - External Interface Design Document	48 days	Tue 3/15/05
295	P7b1-Conduct Integration JAD Sessions with Relevant Parties	10 days	Tue 3/15/05
296	P7b1-Prepare High-level Data Flow Diagrams for Interfaces	10 days	Tue 3/29/05
297	P7b1-Prepare External Interface Integration Design Document	10 days	Tue 4/12/05
298	P7b1-Develop Conceptual Definition of Module Interfaces and NW Infrastructure Design	10 days	Tue 4/26/05
299	P7b1-Distribute/Review/Revise with Key Stakeholders	3 days	Tue 5/10/05
300	P7b1-Review/Submit/Obtain Signoff of External Interface Design Doc	5 days	Fri 5/13/05
301	P7b2 Interface testing results document	95 days	Fri 5/20/05
305	Phase 8 - Project Close-out and Transition to Maintenance and Support	311 days	Tue 10/11/05
330	Milestone 11 - Project Close-out and Transition to Maintenance and Support Completed	0 days	Wed 2/1/06
331	Ongoing Project Management	235 days	Tue 3/1/05
411	Comprehensive Full Service Support	260 days	Fri 12/29/06
416	Milestone 12 - Maintenance and Support Complete	0 days	Mon 12/31/07

